

JC Rejoice Arts & Events

Main Street, STE 201-B, Stamford, CT 06901 / (203)588-1258

jc@jcrejoiceart.com / www.jcrejoiceart.com

JC's Hall Wedding & Event Host or Rental Reservation

Please full out this form and e-mail or fax to us (203) 588-1258 (please call us before send the fax).

Reservation fee depend on service request, you will be informed about reservation fee at the time you call.

Type of Event _____ Phone Number _____

NAME of Customer _____ e-mail Address _____

ADDRESS _____

DATE OF EVENT _____ Time Start _____ Time END _____

NOT Refundable RESERVATION FEE: _____ DATE OF RESERVATION: _____

Services Requested:

_____ Hall Rental without services	_____ Hall Event Host Services	
_____ Event Planner	_____ Catering Services	_____ Photographer
_____ Videographer	_____ DJ Music	_____ Musician (alive)
_____ Sound	_____ Flowers	_____ Cake
_____ Souvenirs	_____ Security staff	_____ Beauty Parlor

_____ Other: _____

Customized Themes: ___ Dominican ___ South & Center American ___ Christianity

___ Nature ___ Music ___ Food ___ Souvenirs ___ Decorations

Hall Location: Stamford _____ Bridgeport _____ Referral By: _____

Non-Refundable Reservation Fee: A non-refundable reservation fee is required in order to secure your event date. **Hall must be rented within 30 days of reservation.** Reservation fees will be deductive from final event's cost. **Security Deposit fee is required at the time of submission of the application.** *If cancellation of the event is necessary, notification to JC Rejoice Arts & Events must be RECEIVED in writing at least 30 days in advance of the reserved Event date for a refund of the paid fees minus any cost incurred relate to your events preparation. **Reservation Fee is NOT Refundable.** Notification must be signed by the individual who signed the rental agreement or their legal representative.*

Fees Due By: All fees must be **paid in full 30 days** prior to the event date